

**MINNESOTA GOVERNMENT FINANCE OFFICERS ASSOCIATION
2008 ANNUAL CONFERENCE
“TOGETHER EVERYONE ACHIEVES MORE”
Lodging Reservation Form
September 24-26, 2008**

REGISTRATION INFORMATION

Company _____

Mr./Mrs./Ms. _____

Street _____

City _____ St _____ Zip _____

Day Phone (____) _____

Special Requests: (i.e. Room accessibility, dietary, etc.)
Explain: _____

All of our lodging is non-smoking.

Method of Payment:

_____ Check-Send with form
_____ Credit Card - Card Charged Upon Receipt of Form
 Visa, MasterCard, American Express, Discover accepted.

Card # _____ Exp. ____/____

Cardholder's name: _____

Signature: _____

CANCELLATION POLICY

Cancellations requests received after September 19, 2008, will be subject to a charge for one-nights lodging plus tax.

MGFOA requests that all cancellations be made as soon as possible to make rooms available for other conference attendees.



LODGING SELECTIONS

_____ \$102.00 Standard accommodations/ Per night + tax

_____ I am willing to stay in a Townhome unit, if no standard rooms are available at Arrowwood.

_____ \$102.00 Townhome room accommodations/ Per night + tax

Please select Townhome preference:

_____ 3 BR Townhome Unit

_____ 4 BR Townhome Unit

_____ \$145.00 Suites Per night + tax (Suites are limited)

Arrival Date: _____ Departure Date: _____

Total Room Nights: _____

ROOMMATES

If you are sharing a room or townhome, each person must complete a separate reservation form.

List name(s) of the roommate(s) you've selected:

If you are selecting roommates, reservation forms must be mailed or faxed together. If not received together, specific roommate requests cannot be guaranteed.

Overflow lodging reservations will be made for you by Arrowwood. Once Arrowwood Resort is full, attendees will be notified where their reservation has been made.

MAIL OR FAX ENTIRE FORM TO:

Arrowwood Resort & Conference Center

2100 Arrowwood Lane NW

Alexandria, MN 56308

FAX: 320-762-0133

Phone: 320-762-1124

****NO RESERVATIONS TAKEN WITHOUT FORM.****

***HOTEL CHECK-IN TIME IS 4 P.M.
HOTEL CHECK-OUT TIME IS 11 A.M.***