



MINNESOTA GOVERNMENT FINANCE OFFICERS ASSOCIATION

# MnGFOA NEWSLETTER

August 2009

*Excellence and Leadership in Government Finance*

[www.mngfoa.org](http://www.mngfoa.org)

## Message from the President

By Larry Jacobson

At the July meeting Lisa Rund, from the League of Minnesota Cities presented the topic "Tough Times - - Tough HR Decisions."

Lisa reviewed with us some of the options and decisions that need to be considered as we work our way through the budget challenges that are ahead of us. Organizations are facing difficult budgets and must make difficult decision related to staff. The decisions can be risky, and organizations need to evaluate options and consequences.

There are differences between a layoff and reductions in workforce that must be considered. With either, there will be the additional costs associated with unemployment benefits, which have also recently been extended. There are also new provisions in the ARRA providing for the health insurance premium subsidy to former employees.

Hiring freezes and wage freezes have their own things to consider. Items should be defined such as which positions are affected by a hiring freeze and will longevity steps also be frozen in a wage freeze.

There are early retirement incentives that can be offered. In addition, voluntary termination is also a tool that can be considered.

Finally, unpaid leave was discussed. There are also things to consider related to exempt employees to comply with FLSA.

It is critical that you seek legal advice and document the business reasons for the employment decisions that are made.

A copy of the hand out information will be available on the MnGFOA web site. Other references and resources are available through the LMC at [www.lmc.org](http://www.lmc.org).

The month of August is here already which means a couple of things. The August meeting gets us out of the City and unto the St Croix River. Check the information on the August meeting elsewhere in the newsletter.

August is also time to register for the 2009 Annual Conference; early registration deadline is August 28<sup>th</sup>. Check the newsletter for additional information and conference plans.

Enjoy the rest of the summer, and hope to see you at the August meeting.

Larry

## ANNUAL CONFERENCE – SEPTEMBER 23-25

The 46<sup>th</sup> Annual MnGFOA Conference is scheduled for September 23 to 25, 2009 at Arrowwood Resort and Conference Center in Alexandria. Please see enclosed forms.

- Conference Registration is due by August 28 – send to Liz Berger as indicated on the form. Please use the registration form provided in this newsletter or register online at [www.mngfoa.org](http://www.mngfoa.org) (MC/Visa accepted online).
- Room Reservation must be faxed or mailed to Arrowwood no later than September 18. Enclosed is a room reservation form, which you must use to make your lodging reservation – please make sure to include ALL information requested including roommates.

# MONTHLY MEETING



## THE MNGFOA IS WORKING TO ATTRACT TOMORROW'S FINANCIAL LEADERS

**DATE:** Wednesday,  
August 19, 2009

**LOCATION:** Stillwater MN – St Croix Boat and  
Packet Company

**TOPIC:** “Energy Conserving Lighting Projects”

**SPEAKER:** Brian Wagstrom, City of Minnetonka

**TIME:** 11:15 am – Boarding (Be on time so you  
don’t miss the boat)  
11:45 to 2:30 – Sailing/Lunch/Speaker

**LUNCH:** Picnic Buffet

**COST:** \$20 (all inclusive cruise and food)

**Reservations:** It is preferred that you register on the MnGFOA website ([mngfoa.org](http://mngfoa.org)) – there is a link on the home page to go to register for the luncheon event. You could also send an email to Jessie Hart ([jessie.hart@ci.white-bear-township.mn.us](mailto:jessie.hart@ci.white-bear-township.mn.us)) or leave a voice mail for Jessie at 651.747.2760 no later than Monday, August 10th.

**Topic:** Brian’s topic is on a variety of energy conserving lighting projects that the City of Minnetonka has completed. The presentation will include information on the fixtures and process used to complete the project. The energy and monetary savings that will be realized as the result of completing the projects will also be included in his talk.

**Speaker:** *Brian Wagstrom, City of Minnetonka*  
Brian Wagstrom has been Public Works Director for the City of Minnetonka for 15 years. His responsibilities include: street, park, trail and building maintenance; water and sewer utilities; fleet services; natural resources and recycling.

Prior to joining Minnetonka, Brian was the Public Works Director for the City of Faribault for 12 years. In addition, he has worked in the heavy construction industry and was a territory representative for Ziegler Inc., a Caterpillar construction equipment dealer in the Midwest.

Over the past eleven years, the MNGFOA has remained a sponsoring organization and exhibitor at the annual Accounting & Auditing Student Conference. In this role, the MNGFOA has an opportunity to visit with over 500 students from area colleges and universities who are interested in learning about careers in governmental finance and accounting. We need your help in getting the message out! The MNGFOA is looking for members from governmental organizations that are willing to spend some time helping out during the event as a conference ambassador, or in the exhibit booth.

This year’s conference is Tuesday, September 29, 2009, and runs from 9:00 – 3:30pm. We could use your help especially in the morning hours, but if you can stay the whole day, there will be a free lunch plus a motivational speaker during the break!

----- Also -----

Has your organization recently hired employees that have recently completed a degree program? At the annual Accounting & Auditing Student Conference, a forum is provided where students interested in careers in governmental finance and accounting can visit with employees that have recently completed a four-year or two-year degree program, and have gone on to work for governmental agencies. This has proven to be extremely popular as the sessions are held ‘behind closed doors’ which gives the students a chance to find out what it’s like to work in government, and how rewarding it can be.

We need your help in introducing students to careers in governmental finance and accounting. If you are a recent grad or your organization has hired a recent grad in the past five years, we would like to extend an invitation to the conference so that they can share their success stories with our future hiring prospects.

If you are willing to help us out on these important efforts, please contact Darin Nelson at 952-939-8254, or by email at [dnelson@eminnetonka.com](mailto:dnelson@eminnetonka.com), or Amy Sevig at 952-563-8704, or by email at [asevig@ci.bloomington.mn.us](mailto:asevig@ci.bloomington.mn.us).

# Committee

## Executive Committee Update

The 2009 Executive Committee met on July 15, 2009 for the monthly board meeting. Discussion included:

- Approval of the May 2009 minutes
- Approval of the May and June check registers and Treasurer's reports
- Coordination and timing of additional Timesaver's services
- Planned for review/audit of the 2008 financial statements
- Discussed the President's participation in the Midwest State GFOA Leaders meeting at the National Conference and future participation with the group
- Timing for submission of nominations for the Moran award and 2010 Treasurer

## 2010 MnGFOA TREASURER SELECTION

The MnGFOA Treasurer Selection Committee is now seeking nominations for the 2010 Treasurer. All members are encouraged to consider making a nomination, and you can nominate yourself.

Officers of the MnGFOA provide direction and ongoing support for the organization. They are vital to keeping the MnGFOA a well-regarded and valuable association to its membership. Please help maintain the high quality of officers by nominating someone who is committed to the government finance profession and can provide leadership to the organization. The 2010 Treasurer will advance to the next Executive Board position each year and serve as President in 2013. Treasurer candidates must be an active member in the association for at least three years.

Nominations are due by August 14, and should include the individual's name and contact information, past involvement with MnGFOA and/or national GFOA, and any other information you feel makes the individual a strong candidate. Please contact Tom Pepper at 651.675.5017 for more information. Email or send nominations to Tom Pepper at [tpepper@cityofeagan.com](mailto:tpepper@cityofeagan.com) or City of Eagan, 3830 Pilot Knob Road, Eagan, MN 55122.

## CONFERENCE BOOK ADS – LOOKING FOR SPONSORS

The 2009 Annual Conference will be at Arrowwood again this year, September 23 – 25, 2009. The theme this year is "It's a Whole New Ballgame." Associate members are invited to achieve maximum results by placing an advertisement in the annual conference book. Your ad will be seen by hundreds of finance officers and other finance professionals and will help to defray the costs of the conference for all members. The advertising opportunities and related costs (no increases for 2009) are as follows:

1/4 Page	(3 1/4" W x 4 1/2" L)	\$225
1/2 Page	(7" W x 4 1/2" L)	\$350
Full Page	(7" W x 9" L)	\$475

Please adhere to these sizes and orientations when submitting your ads. Email a "clean" black and white copy of your ad to George Eilertson at [geilertson@northlandsecurities.com](mailto:geilertson@northlandsecurities.com) by **August 14, 2009**.

If you placed an ad in the 2008 conference book, we have your ad on file. If you would like to re-run the same ad please indicate. The quality of your program ad will only be as good as what you send us. Acceptable ads will be the appropriate size and acceptable in Adobe (.pdf); MS Word (.doc); MS Publisher or MS PowerPoint (.ppt).

Make your check **payable to "MnGFOA"** and forward to:

George Eilertson, Sr. Vice President  
Northland Securities, Inc.  
45 South Seventh Street - #2000  
Minneapolis, Minnesota 55402

NOTE – if you would like to pay for your ad with a credit card please contact George directly at 612-851-5906.

This is a great way to keep your name in front of the general membership and support the Association at the same time. Thanks to all of you who purchased ads last year. We are looking forward to a great conference and hope to see you at Arrowwood this fall.

# **JOHN B. LILJA UNDERGRADUATE SCHOLARSHIP AWARDS ANNOUNCED**

The Board of the MN Government Finance Officers Association wishes to extend their congratulations to the winners of the John B. Lilja Undergraduate Scholarship.

France Erna-Marie Blomgren from St. Cloud State University and Stephanie Jurek from Bemidji State University were selected for the John B. Lilja Scholarship out of fourteen applicants. France is a senior at St Cloud State majoring in Accounting and is a member of Phi Theta Kappa, Beta Gamma Sigma, the SCSU Accounting Club, Golden Key International and the Honor Society. Stephanie is a junior with a major in Business Administration with an emphasis in Finance and a minor in Accounting. She serves as Treasure for the Linden Hall Council at Bemidji State, is a member of the Accounting Club and has been consistently on the Dean's list.

## **TOM MORAN AWARD**

The Thomas J. Moran Award is given by the MnGFOA in recognition of extraordinary service rendered by an individual to advance the quality of public financial administration, promote the development and education of governmental accounting and accounting personnel and promote high standards in the field of government finance in Minnesota.

This honor is awarded annually when, in the opinion of the Executive Committee, an individual has clearly demonstrated by outstanding effort that they are dedicated to the improvement of public financial administration as best exemplified by our past member and president, Thomas J. Moran. Any member of the MnGFOA may nominate a candidate for the award. Any person engaged in governmental finance or accounting in the State of Minnesota, whether an active or associate member of the MnGFOA, is eligible for the award.

Nomination forms (and further information) are available at the website: [www.mngfoa.org](http://www.mngfoa.org) or in the MnGFOA membership directory. Nominations should be submitted by August 17, 2009 to Larry Jacobson, 4100 Lakeview Ave N, Robbinsdale, MN 55422 or by email to [LJacobson@ci.robbinsdale.mn.us](mailto:LJacobson@ci.robbinsdale.mn.us).

# **INTERNSHIP GRANT**

The MnGFOA Internship Grant provides valuable work experience to a student interested in a career in government finance. The Grant also allows an active member of MnGFOA and his or her government to employ an intern who can supplement the current staff by assisting with various tasks and projects.

The Internship Grant is a 50/50 matching grant of up to \$3,000. The Grant will be awarded by October 31 of each year, and may be used any time during the following calendar year. Grant application deadline is September 30. Each government receiving a Grant may select an intern to fill the position or, if requested, the MnGFOA may assist by providing resumes of interested students.

The Grant will be awarded based on the following factors listed in priority order:

1. Duties and projects assigned to the intern. (60%)
2. The applicant's expectations of the internship including the benefits to both the intern and the government. (30%)
3. Special needs or special circumstances of the government. (10%)

Because the intent of this Grant is mainly to provide a wide variety of applicable government finance work experience to a student, internships that offer the intern an opportunity to function as true staff member (not someone assigned to only one project or performing duties that are not a normal function of the finance department) will be given priority.

The MnGFOA will reimburse the Grant recipient for fifty percent of the documented internship wage and benefit costs up to a maximum grant of \$3,000. The Grant recipient shall provide wage and benefit expenditure documentation to the MnGFOA before the Grant is paid.

# 2009 OFFICERS AND BOARD MEMBERS

# JOB POSTING

<u>President</u> Larry Jacobson City of Robbinsdale 763.531.1215	<u>Past President</u> Robin Roland City of Farmington 651.280.6880
<u>President Elect</u> Cathy Shuman City of Monticello 763.271.3204	<u>At-Large</u> Daryl Sulander LOGIS 763.543.2607
<u>Secretary</u> Ron Hedberg City of Apple Valley 952.953.2500	<u>At-Large</u> Jennifer Vucinovich US Bank 651.466.8750
<u>Treasurer</u> Jessie Hart Township of White Bear 651.747.2760	<u>State Rep</u> Jim Knutson City of Maple Grove 763.494.6321

**Job Title:** Software Consultant  
**Location:** Portland Oregon – Springbrook Headquarters

**Summary**  
 Springbrook Software Consultants are involved in on-site consulting, implementation planning, software configuration and training of software applications for government agency clients. We are seeking an experienced professional to provide these services for our Financial Accounting software clients.

- Responsibilities**
- Consult with clients on effective implementation of the software package
  - Work with clients to develop procedures, documentation, and office systems which facilitate and support the software installation
  - Configure software to provide the options and features requested; including customized reports and services
  - Train client end-user personnel in utilization of the software product
  - Act as liaison between the client and Springbrook’s technical staff and project managers
  - Assist Documentation and Support staff by providing training materials as new products are developed or new processing procedures evolve
  - Work with Project Managers to coordinate installation and training schedules with clients
  - Perform related work as directed or required

- Required Qualifications**
- Bachelor's degree required in Accounting or Finance
  - Intermediate to advanced knowledge of Fund Accounting preferred.
  - 2+ years experience delivering complex and technical information in a manner ensuring non-technical Individuals comprehend
  - Advanced knowledge of Microsoft Excel and Word.
  - Experience with Accounting software packages or government software packages required
  - Excellent communication skills, both verbal and written
  - Strong organization skills with the ability to juggle multiple tasks and projects simultaneously
  - Ability to establish and maintain professional relationships with customers and fellow employees
  - Proven ability to evaluate and address client needs and transmit them clearly to appropriate company personnel; as well as establish and maintain client satisfaction with implementation and training process.

- Travel Requirements**
- 60% travel is required with most work occurring at customer sites.
  - Monday through Friday; weekend travel is generally not required but may be in some cases.

**Contact Information:** Debby Gretz, Senior Project Manager

- [Debby.Gretz@sprbrk.com](mailto:Debby.Gretz@sprbrk.com)
- 503.820.4536.

## 2009 COMMITTEE CHAIRS

<u>Conference</u>	Dan Jordet Brooklyn Center	763.569.3345
<u>Education</u>	Joel Merry Blaine	763.785.6142
<u>Program</u>	Tammy Wilson Eden Prairie	952.949.8376
<u>Social</u>	Tina Lannes Albertville	763.497.3384
<u>Technology</u>	Mark Beer Mounds View	763.717.4011
<u>Selection</u>	Tom Pepper Eagan	651.675.5017

If you wish to know more about or help out on any of these committees, please contact the person listed above.

MINNESOTA GOVERNMENT FINANCE OFFICERS ASSOCIATION  
2009 ANNUAL CONFERENCE  
“IT’S A WHOLE NEW BALL GAME!!! ”

<b>WHEN:</b>	September 23– 25, 2009
<b>WHERE:</b>	Arrowwood Resort Alexandria, Minnesota

CONFERENCE [9/23-25/09]	BY	AFTER
<u>REGISTRATION FEE</u>	<u>August 28</u>	<u>August 28</u>
Member	\$ 225.00	\$ 250.00
Non-Member	\$ 285.00	\$ 310.00

MAKE CHECKS PAYABLE TO: Minnesota GFOA

MAIL REGISTRATION/PAYMENT TO: Liz Berger, Accounting Coordinator  
City of Minnetonka  
14600 Minnetonka Blvd  
Minnetonka, MN 55345  
Fax (952) 939-8244

**Note:** You must register on-line at [www.mngfoa.org](http://www.mngfoa.org) to pay by credit card (MC / Visa only).

**LODGING:** YOU MUST make separate arrangements by completing the attached lodging registration form for Arrowwood Resort by August 28, 2009. YOU MUST MAIL OR FAX YOUR RESERVATION FORM. Reservations are on a first-come first-served basis and overflow lodging reservations WILL BE made for you by Arrowwood. You are encouraged to make arrangements to share a room.

Townhome rooms are available at the standard room rate. Each bedroom in a townhome unit will be considered a standard room. Please direct any questions regarding townhome assignments to Arrowwood Resort.

**REFUND POLICY:** All cancellation requests regarding lodging must be directed through Arrowwood Resort and are subject to their policies. Conference cancellation requests received by September 18, 2009 will be refunded in full. All cancellation requests received after September 18, 2009 will be subject to a \$100 charge to cover expenses. Requests for refunds on the conference fee will only be considered up to September 25, 2009.

*THE ANNUAL CONFERENCE COMMITTEE INVITES ALL PARTICIPANTS TO DRESS CASUALLY AND ENJOY THIS YEAR’S CONFERENCE*



**MINNESOTA GOVERNMENT FINANCE OFFICERS ASSOCIATION**  
**2009 ANNUAL CONFERENCE**  
**“IT’S A WHOLE NEW BALL GAME!!!”**  
**Lodging Reservation Form**  
**September 23-25, 2009**

**REGISTRATION INFORMATION**

Company \_\_\_\_\_

Mr./Mrs./Ms. \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Day Phone (\_\_\_\_) \_\_\_\_\_

**Special Requests:** (i.e. Room accessibility, dietary, etc.)  
Explain: \_\_\_\_\_  
\_\_\_\_\_

**All of our lodging is non-smoking.**

Method of Payment:

\_\_\_\_\_ Check-Send with form

\_\_\_\_\_ Credit Card - Card Charged Upon Receipt of Form  
Visa, MasterCard, American Express, Discover accepted.

Card # \_\_\_\_\_ Exp. \_\_\_\_/\_\_\_\_

Cardholder's name: \_\_\_\_\_

Signature: \_\_\_\_\_

**CANCELLATION POLICY**

Cancellations requests received after September 18, 2009, will be subject to a charge for one-nights lodging plus tax.

**MGFOA requests that all cancellations be made as soon as possible to make rooms available for other conference attendees.**



**LODGING SELECTIONS**

\_\_\_\_\_ \$104.00 Standard accommodations/ Per night + tax

\_\_\_\_\_ I am willing to stay in a Townhome unit, if no standard rooms are available at Arrowwood.

\_\_\_\_\_ \$104.00 Townhome room accommodations/ Per night + tax

Please select Townhome preference:

\_\_\_\_\_ 3 BR Townhome Unit

\_\_\_\_\_ 4 BR Townhome Unit

\_\_\_\_\_ \$159.00 Suites Per night + tax (Suites are limited)

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

Total Room Nights: \_\_\_\_\_

**ROOMMATES**

If you are sharing a room or townhome, each person must complete a separate reservation form.

List name(s) of the roommate(s) you've selected:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you are selecting roommates, reservation forms must be mailed or faxed together. If not received together, specific roommate requests cannot be guaranteed.

Overflow lodging reservations will be made for you by Arrowwood. Once Arrowwood Resort is full, attendees will be notified where their reservation has been made.

**MAIL OR FAX ENTIRE FORM TO:**

*Arrowwood Resort & Conference Center*

*2100 Arrowwood Lane NW*

*Alexandria, MN 56308*

*FAX: 320-762-0133*

*Phone: 320-762-1124*

**\*\*NO RESERVATIONS TAKEN WITHOUT FORM.\*\***

*HOTEL CHECK-IN TIME IS 4 P.M.*  
*HOTEL CHECK-OUT TIME IS 11 A.M.*



# “IT’S A WHOLE NEW BALLGAME!!!”



MnGFOA 46<sup>th</sup> Annual Conference – September 23 to 25, 2009

Arrowwood Resort, Alexandria, MN

TIME	TUESDAY SEPTEMBER 22
1-5 pm	CPFO Testing
6-9 pm	MnGFOA Volunteer Reception At Townhouse
9-11 pm	Golf – Executive Putting Course

TIME	WEDNESDAY SEPTEMBER 23
9-10 am	Registration Upper Conference Lobby
9:15-9:45 am	New Attendee Orientation Session Lake Le Homme Dieu
10-11:45 am	“It’s a Whole New Ballgame” Michael Kutzke, Keynote Speaker Lower Conference Center
12-1 pm	LUNCH – Lake Darling Ballroom
1:15-2:45 pm	<i>Ethics</i> Frank Schweigert – Metro State University Lake Osakis
	<i>Excel Modeling: Part I</i> Linda Muchow Lake Miltona
	<i>Nutritional Balance</i> Maureen Nagle Lake Minnewaska
	<i>Roundtable Session 1</i> Investments – Cory Kampf Lake Le Homme Dieu

2:45-3 pm	BREAK – Tennis Center
3-4:30 pm	<i>Legislative Update</i> Gary Carlson/Jennifer O’Rourke - LMC Lake Osakis
	<i>Excel Modeling: Part II</i> Linda Muchow Lake Miltona
	<i>Personnel Decisions and Loss Control</i> Laura Kushner - LMC Lake Minnewaska
	<i>Roundtable Session 2</i> Telling Your Budget Story – Terri Heaton Lake Le Homme Dieu

4:45-6 pm	Activities – Posted in Book and by Registration Table
7-8 pm	DINNER – Lake Darling Ballroom
8pm-12 am	Casablanca Orchestra (CBO) - Dancing

TIME	THURSDAY SEPT 24
7-8:30 am	BREAKFAST – Lake Darling Ballroom
8:30-10 am	<i>Water Conservation Rates</i> Joe Richter – Minnesota DNR Lake Osakis
	<i>Sustainability</i> Nancy Zielske Lake Miltona
	<i>GASB 54 and Other Pronouncements</i> Michael Genito Lake Minnewaska
	<i>Roundtable Session 3</i> Lake Le Homme Dieu

10-10:15 am	BREAK – Tennis Center
10:15-11:45 am	<i>Economic Outlook</i> Bob Moore Lake Osakis
	<i>Credit Enhancement Strategies</i> Lake Miltona
	<i>GASB/SAS Update with PRG &amp; SEA</i> Michael Genito Lake Minnewaska
	<i>Roundtable Session 4</i> Budgeting & Financial Forecasting – Dan Jordet Lake Le Homme Dieu

12-1:30 pm	LUNCH – Lake Darling Ballroom <b>Annual Business Meeting</b>
1:30-3 pm	<i>Ballroom Dance and Leadership</i> Julie Delene Lake Osakis
	<i>Post Issuance Compliance</i> Lyn Endorf/Gayle Robertson Lake Miltona
	<i>Business Writing and Communication</i> Donelle Hintermeister Lake Minnewaska
	<i>Roundtable Session 5</i> Lake Le Homme Dieu
	<i>Certified Public Finance Officer Certification</i> Michelle Pietrick Lake Carlos
3-6:30 pm	Activities – Posted in Book and by Registration Table
7-10 pm	Dinner, Comedy & DJ – Lake Darling Ballroom

TIME	FRIDAY SEPT 25
7:30-9 am	Continental Breakfast – Tennis Center
9-11 am	<i>Trivial Pursuit?</i> John Cosgrove Lower Conference Center
11:15-1 pm	BRUNCH – Lake Darling Ballroom

ROOM RESERVATION
<p><u>Use Arrowwood Reservation Form:</u> Standard \$104 single/double per night Suite \$159 single/double per night</p> <p><u>Overflow:</u> Arrowwood will make ALL overflow reservations</p>

CONFERENCE INFORMATION
<p>Dan Jordet, Chair           763-569-3345 djordet@ci.brooklyn-center.mn.us Bruce DeJong, Vice-Chair   952-924-2511 bdejong@stlouispark.org</p>

ADDITIONAL MEAL TICKET COST
<p>Breakfast           \$</p> <p>Lunch               \$</p> <p>Dinner              \$</p>

Cathy Shuman  
City of Monticello  
505 Walnut Street  
Monticello, MN 55362



## Message from the Editor

Please send me any news for our newsletter: job openings, ads related to government finance, career moves, committee updates, or other noteworthy items. You are encouraged to submit general items of interest in any area of government finance. The cutoff date is the 20<sup>th</sup> of each month, and the newsletter will be emailed or mailed about the first day of the upcoming month. Thanks.



Cathy Shuman, City of Monticello  
[Cathy.shuman@ci.monticello.mn.us](mailto:Cathy.shuman@ci.monticello.mn.us)

505 Walnut Street, Suite 1  
Monticello MN 55362  
Phone: 763-271-3204  
Fax: 763-295-4404

## 2009 Important Dates

### MONTHLY MEETINGS/EVENTS:

- August 19, 2009 – Monthly Luncheon & Boat Cruise at Stillwater
- September 23-25, 2009 – Annual Conference, Alexandria MN
- October 21, 2009 – Monthly Luncheon, Ramada Plaza Minneapolis
- October 2009 – Beginning Governmental Acctg, St Cloud MN
- October 2009 – Advanced Governmental Acctg, Metro Area
- November 18, 2009 – Quarterly Training (topic TBD), Ramada Plaza Minneapolis
- December 9, 2009 – Monthly Luncheon & Holiday Social, Ramada Plaza Minneapolis

PLEASE NOTE – The **Ramada Plaza Minneapolis** is the new affiliation, replacing the Sheraton Four Points effective May 28, 2009. Same place – new name!!